

Policies 2022-2023

Tuition Fees and Payments

- Tuition rates are for an entire season, (Sept - April including holidays), not by the number of classes in the month. A full season of dance includes a minimum of 29 classes, (not including weather closures). Tuition fees are paid in 9 instalments, or annually.
- First instalment and costume deposit are due at time of registration.
- After registering, instalments must be paid by automatic credit card or post-dated cheques. Instalments will be charged on the 1st of the month. Credit card required for online registration.
- There is a \$25 late fee on all accounts over 30 days past due. Accounts more than 60 days past will result in a suspension of services.
- Any cheque returned NSF will incur a \$25 fee which will be paid at the Reception Desk along with the original payment amount.

Discounts

- Siblings/parents receive a 10% tuition discount on the lesser tuition account. (Does not apply to Two's + You, Acro, or Adult Sessions)
- Dancers are encouraged to take advantage of our Multi-Class discounts for maximum progress and value.

Refunds/Withdrawal

- All refunds must be requested in person or via email.
- Full refund within seven days of registration.
- Full refund if EDC cancels a class due to low enrolment.
- After seven days, refunds as follows:
 - 7+ days after registration until the start of the third week of classes: Full refund less a \$25 admin fee.
 - Third week of class to November 1st: 75% tuition refunded, 100% costume deposit refunded.
 - November 2nd to January 5th: 40% tuition refunded, 50% costume deposit refunded.
 - After Jan 6th - No refunds. **If paying in instalments, remaining payments will still be charged as student is committing to a full-year program.**



Rescheduling/Substitution/Online Classes

- EDC reserves the right to cancel or combine classes as needed and to provide a substitute teacher.
- EDC reserves the right to deliver class content via an online system in the event that classes are not able to be conducted live for any reason including but not limited to weather, teacher absence or a government advisory/mandate.

Lost & Found/Security

- A lost and found drawer is located in the lobby. Please check regularly, as items will be donated once every two months.
- Surveillance cameras are located in the studios and public areas for safety and security.

Communications

- At EDC we go to great lengths to keep you informed and up-to-date. **We send all communications via email.** Please add info@evolutiondance.ca to your address book to ensure our communications do not go to your Junk Folder.
- The best way to ask a question is to contact the studio via telephone or email for the quickest reply.
- Be sure to follow us on Facebook and Instagram for fun photos of studio events and for important studio information.
- We have an Open Door policy! Please reach out with any questions, comments or feedback..

Attendance

- Please report all absences and reason for absence to info@evolutiondance.ca or 204-785-1285.

Inclement Weather

- In the event of inclement weather or poor driving conditions, classes may be cancelled as many of our faculty and staff live outside the City of Selkirk.
- If classes are cancelled, emails and text messages will be sent to inform the affected students. A decision will be made by 2pm weekdays, and 8am weekends. Please note that we do not necessarily follow school closings, as roads may clear and weather may improve or worsen by the time classes begin.
- There are no refunds for classes cancelled due to weather, as tuition is set at a rate that allows for closings throughout the year.

Costumes

- All dancers will require a costume that is ordered from the USA. A costume deposit of \$60 per student, per dance will be collected at registration. **The balance of the costume will be due in February.**
- Costumes are ordered unique to each dancer and therefore there are **no refunds** and all costumes are **final sale.**

Pre-School Prop Bags

- All Pre-School classes are required a Prop Bag to bring to their weekly class. Order forms will be sent with Class Confirmation upon registration.

2022-2023 Calendar

Classes begin September 18th, 2022

September 30th - National Day for Truth & Reconciliation, No Classes

October 10th - Thanksgiving, No Classes

November 11th - Remembrance Day, No Classes

December 21st - Last Day of Classes 2022

January 5th - First Day Back 2023

February 20th - Louis Riel Day, No Classes

March 26th - April 1st - Spring Break, No Classes

April 7th - Good Friday, No Classes

April 9th - Easter, No Classes

May 6th - Last day of scheduled classes

Annual Recital - May 8th & 9th (subject to change)



Dress Code – Recreational Program



Dress Code Notes

- Students not dressed appropriately will participate at instructors' discretion.
- Dance attire may be purchased from any dance wear supply store. We recommend [Dance Plus](#) (1-844 McLeod Ave, Winnipeg 669-1606) or [Harlequin](#) (375 Hargrave St, Winnipeg 943-6400). *Please do not purchase shoes at Wal-Mart. These shoes are not permitted as they damage the studios' custom dance floors.*
- For students in multiple classes that include Ballet: Please wear your ballet outfit (even if you are taking another class). Ballet requires discipline, so it is important that the ballet dress code is followed at all times.
- Please refrain from wearing jewelry to class. Not only is it a distraction, it can be lost or lead to injury.
- Students should carry their dance wear, shoes, and other belongings in a dance bag. Please print your child's name on the bag as well as on all of its contents. Dance shoes should never be worn outside.
- Dance wear is to be kept in good repair and laundered on a regular basis.
- Students are expected to observe good personal hygiene habits. Deodorant is required for students age 10 and older.
- Evolution Dance Company is not responsible for lost or stolen items. A Lost and Found drawer is located in the lobby.

Two's + You

Dancers: Bodysuit & dance tights optional, otherwise loose, comfortable clothing.

Footwear: Black gymnastics slippers.

Hair: Pulled back off dancers face.

Caregiver: Athletic wear or loose, comfortable clothing.
Optional: dance slippers, clean indoor runners, or barefoot

Creative Movement

Attire: Black bodysuit & black tights.

Dancers may wear a skirt, if desired. (any colour)

Footwear: Black gymnastics slippers.

Hair: Neatly pulled back off dancers face in a bun or ponytail.

Pre-Dance

Attire: Black bodysuit & black tights.

Dancers may wear a skirt, if desired. (any colour)

Footwear: Black gymnastics slippers AND black tap shoes.
Hair: Neatly pulled back off dancers face in a bun or ponytail

Jazz & Tap (Ages 5-11)

Attire: Black bodysuit and black tights. Dancers may wear fitted black shorts or a dance skirt if desired

Jazz Footwear: Black slip-on Jazz shoes.

Tap Footwear: Black Tap shoes

Hair: Neatly pulled back off dancers face in a bun or ponytail

Lyrical (Ages 7-11)

Attire: Black bodysuit and skin-coloured tights. Dancers may wear fitted black shorts or a dance skirt if desired

Footwear: Beige slip-on Jazz shoes.

Hair: Neatly pulled back in a bun or ponytail.

Ballet

Attire: Black bodysuit & pink tights.

Footwear: Pink ballet slippers.

Hair: Pulled back in a ballet bun

Acro

Attire: Bodysuit with optional fitted shorts or leggings

Footwear: Barefoot

Hair: Pulled back off dancers face in braids or low ponytail

Hip Hop, Broadway Bound & 4 The Boys

Attire: Sweats or Leggings and a comfortable shirt.

Hip Hop Footwear: Clean, indoor runners.

Hair: Pulled back off dancers face

Jazz & Tap (Ages 12+)

Attire: Black bodysuit and black tights or dancers may wear an athletic top, fitted black shorts or black leggings.

Jazz Footwear: Black slip-on Jazz shoes.

Tap Footwear: Black Tap shoes

Hair: Neatly pulled back off dancers face in a bun or ponytail.

Lyrical (Ages 12+)

Attire: Black bodysuit and skin-coloured tights or dancers may wear an athletic top, fitted black shorts or black leggings.

Footwear: Beige slip-on Jazz shoes.

Hair: Neatly pulled back in a bun or ponytail.

Suggested Male Dress Code

Black t-shirt and black leggings or shorts for all classes, except Hip Hop where sweats or joggers and a comfortable shirt may be worn. Same shoes as listed above, except black shoes for lyrical and ballet.

Registration

How To Register:

For the 2022-2023 season we will be doing registration online and via phone/email only.

- *Pre-Registration for current students begins **online only** May 31st at 10am.*
- *For those not comfortable or able to register online, please call or email to register.*
- *Registration for new students opens June 1st at 10am.*

Online Registration Instructions:

1. Go to

<https://app.thestudiodirector.com/evolutiondancecompany/portal.sd> to access the account portal.

2. Set up your account. If you can't get into your old account, call the studio and we will help you register.

Please do not create a new account.

3. Log-in, sign waiver and review and update any account information if needed.

4. Click **Register for Classes** on the bottom left of the page and begin adding classes to your shopping cart!

5. Once you have successfully added your classes to your cart, select "**Check Out**".

6. Review the items in your cart.

7. Select a payment plan. "9 Instalments" or "Pay in Full"

8. Enter your billing information in the Edit Payment info on file section. Be sure to check "Auto Pay/recurring billing" to "Yes" even if you already have a card on file. Please select "Enter a new payment method" and check "Auto Pay/recurring billing" to "Yes".

9. Review and submit!

Pricing

Nine Instalments

Tuition is for the entire season and based on the number of classes a student enrolls in for the entire season. Tuition includes 5% GST.

- For example, if a student is in one class, the fee is $\$63 \times 9$. If they are in two classes the fee is $\$122 \times 9$ ($\$63 + \59).
- Credit Card on file will be charged on the following dates: Date of registration; September 1st; Oct 1st; Nov 1st; Dec 1st; Jan 1st; Feb 1st; Mar 1st; Apr 1st
- If you wish to pay via e-transfer or post-dated cheques, please register over the phone to make arrangements.
- Credit card required for online registration.

First Class $\$63 \times 9$

Second Class $\$59 \times 9$

Third Class $\$56 \times 9$

Fourth Class $\$54 \times 9$

Fifth+ Class $\$49 \times 9$

Creative Movement $\$38 \times 9$

Acro $\$299/\text{session}$

Two's + You $\$150/\text{session}$

Adult Sessions $\$175/\text{session}$

Notes

- Classes run from September 18th, 2022 - May 6th, 2023
- Teacher assignments will be announced before classes begin.
- EDC reserves the right to cancel or combine classes as need and to provide a substitute teacher.
- EDC reserves the right to deliver class content via an online system in the event that classes are not able to be conducted live for any reason including but not limited to weather, teacher absence or governmental advisory/mandate.

Pay in Full and Save 5%

Payments received in full will receive a 5% discount on tuition.

Costume Deposits

- All dancers will require a costume that is ordered from the USA. A non-refundable costume deposit of \$60 per student, per dance will be collected at registration. The balance of the costume will be due in March.
- A costume is not required for Two's + You or Competitive technique classes.
- Costumes are ordered unique to each dancer and therefore there are **no refunds** and all costumes are **final sale**.

Family Discount

- Receive a 10% tuition discount on second+ family members. (Does not apply to Two's + You.)
- Discount is applied to family member with the lesser tuition amount. Must reside at same address.

There is a \$25 late fee on all accounts over 30 days past due, and for all cheques returned NSF.

Pre-School Prop Bags

All Pre-School classes are required a Prop Bag to bring to their weekly class. More information available after registration is complete.